



Petronet LNG Limited

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Website: www.petronetlng.com

CIN: L74899DL1998PLC093073

PAN: AAACP8148D GST: 07AAACP8148D1ZI

20th August, 2018

ND/PLL/LIST/N&BC/SECTT/2018

The Bombay Stock Exchange Ltd
Phiroze Jeejee bhoy Towers
Dalal Street, Mumbai – 400 001

National Stock Exchange of India Ltd
Exchange Plaza, Bandra Kurla Complex
Bandra East, Mumbai – 400 051

**Sub: Voting through electronic means - 20th Annual General Meeting to be held on
Friday, the 14th day of September, 2018**

Dear Sir/Madam,

Pursuant to provisions of Section 108 of Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, Petronet LNG Limited (“the Company”) is pleased to provide members facility through by M/s Karvy Computershare Pvt. Ltd. to exercise their right to vote on resolutions proposed to be considered at the 20th Annual General Meeting (AGM) of the Company scheduled to be held on Friday, the 14th day of September, 2018 at 10:00 a.m. at Siri Fort Auditorium, August Kranti Marg, Siri Institutional Area, New Delhi, 110049 by electronic means and the business may be transacted through remote e-voting. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM (“remote e-voting”) will be provided by M/s Karvy Computershare Pvt. Ltd.

The remote e-voting period commences on Monday, 10th September, 2018 at 9.00 a.m. (IST) and ends Thursday, 13th September, 2018 at 5.00 p.m. (IST). During this period, members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Friday, 7th September, 2018, may cast their vote by remote e-voting. Remote e-voting shall not be allowed beyond the said date and time and the remote evoting facility shall be blocked thereafter. Once the vote on a resolution is cast by the member through remote e-voting, the member shall not be allowed to change it subsequently or cast the vote again.

The members who have cast their vote by remote evoting prior to the 20th AGM may also attend the 20th AGM but shall not be entitled to cast their vote again. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e. Friday, 7th September, 2018. Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice of 20th AGM and holding shares as on the cut-off date i.e. Friday, 7th September, 2018, may obtain the login ID and password by sending a request at raju.sv@karvy.com.

The facility for voting through ballot paper shall be made available at the venue of 20th AGM and the members attending the meeting who have not already cast their vote by remote evoting shall be able to exercise their right at the meeting through ballot paper.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote evoting as well as voting at the 20th AGM through ballot paper.

Ms. Savita Jyoti, Practising Company Secretary (C.P. No. 1796) has been appointed as the Scrutinizer of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.

Dahej LNG Terminal

GIDC Industrial Estate. Plot No. 7/A, Dahej,
Talukavagra, Distt. Bharuch - 392 130, (Gujarat)
Tel: +91-2641-257249 Fax: +91-2641-257252

Kochi LNG Terminal

Survey No:347 Puthuvypu,
PO: 682508 Kochi, (Kerala)
Tel. : +91-484-2502268 Fax: 0484 - 2502264

The Chairman shall, at the 20th AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of Scrutinizer, by use of ballot paper for all those members who are present at the 20th AGM but have not cast their votes by availing the remote e-voting facility.

The Scrutinizer shall after the conclusion of voting at the 20th AGM, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the 20th AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith .

The Results declared alongwith the Report of the Scrutinizer shall be placed on the website of the Company at www.petronetlng.com and on the website of KCPL at <https://evoting.karvy.com> immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to BSE Limited and National Stock Exchange of India Limited.

The Notice of the 20th AGM is also placed on the website of the Company at www.petronetlng.com and on the website of KCPL at <https://evotlng.karvy.com>. Details of the manner and process of electronic voting have been separately sent to members of the Company and are also contained in the Notice of 20th Annual General Meeting. The same are also available on the website of the Company viz. www.petronetlng.com and on the website of M/s Karvy Computershare Private Limited viz. <https://evotlng.karvy.com>. The Resolutions, if passed by the requisite majority, shall be deemed to have been passed on the date of the 20th Annual General Meeting i.e. Friday, 14th September, 2018.

Thanking you,

Yours faithfully,

A handwritten signature in blue ink that reads "Rajan Kapur". The signature is written in a cursive style with a horizontal line crossing through it.

(Rajan Kapur)

Vice President - Company Secretary